

Student Portal Icon



You can use either an icon or text to provide a link to the student portal. Typically, you will want to use an icon (or an icon and text) on your web site. For an email, text links are used more frequently.

To Use an Icon as a Hyperlink on Your Web Site

Select the image you want to use (you are welcome to use this one; right click on it and select copy). If you are using a visual formatting tool, paste the image onto the page, then set the hyperlink property to the URL that is provided to you my mycca.net when you set up your account.

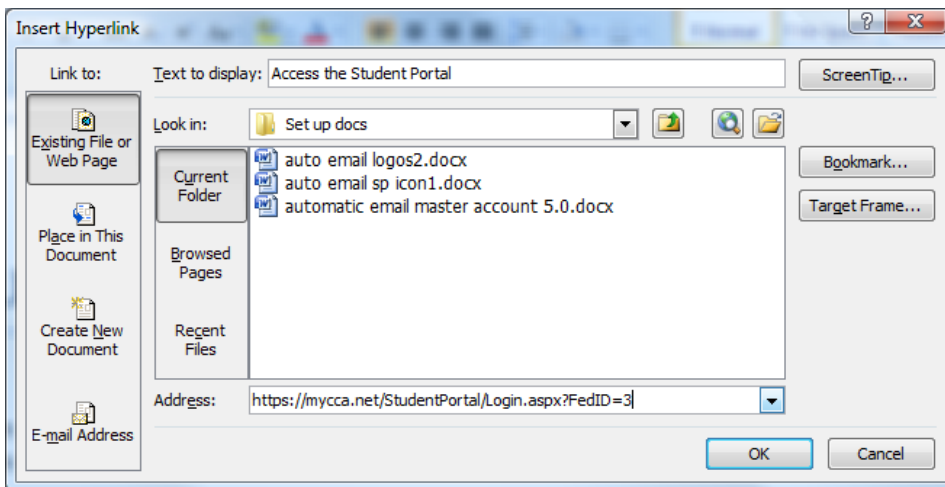


If you are directly editing the html, <http://www.pageresource.com/html/linking.htm> is a good resource for the steps involved.

To Create a Text Hyperlink

To create a text hyperlink (in an electronic document or in an email), type the text you want to use as the hyperlink text, then highlight it (it doesn't have to be the URL). Right-click and select Hyperlink from the pop-up menu. Then enter the URL provided from the account setup process in the Address field at the bottom of the window.

For example, if I want the words "Access the Student Portal" to be a hyper link, I would highlight all four words, right click and select Hyperlink. In the Insert Hyperlink window, I would type the URL provide as shown (your URL will be different):



The text, [Access the Student Portal](https://mycca.net/StudentPortal/Login.aspx?FedID=3), will now appear as a hyperlink. If you want to save this link somewhere convenient, then you can easily paste it into other documents or emails. After you paste it, you can even modify the visible text without affecting the functioning of the link.

Questions? Need Help?

Please feel free to call for help or with questions:

Technical Support: Lee McDonald 559.799.5080

User support: Cyndy McDonald 559.636.3605